

Risk assessment

Name of activity, event, and location	Nelson Park Riding Centre Ltd		Date of risk assessment	Name of person doing this risk assessment	Sarah Catterall
	Summer sleep over camp				
Dates of camp	July 2024	Date of next review	Date of risk assessment	Sarah Catterall	Sarah Catterall
	Week 2 12TH - 16TH August 2024				

What could go wrong? What hazard have you identified? What are the risks from it?	Who is at risk?	What are you going to do about it? How are the risks already controlled? What extra controls are needed? How will they be communicated to young people and adults and remain inclusive to all needs?	Review & revise What has changed that needs to be thought about and controlled?
A hazard is something that may cause harm or damage. The risk is the harm that may occur from the hazard. See our main risk assessment for Falls bites burn etc Fire	For example: young people, adult volunteers, visitors Young people	Controls are ways of making the activity safer by removing or reducing the risk. For example, you may use a different piece of equipment or you might change the way you do the activity. See all other risk assessments	Keep checking throughout the activity in case you need to change what you're doing or even stop the activity. This is a great place to add comments which will be used as part of the review.
Bullying from other children	Young people staff	Young people (YP) are supervised at all times All the children are riders at the centre so we already have background knowledge to each child and are aware of those that may need closer supervision and watching. In extreme case the YP in question maybe asked to leave the sleeping part of the camp and attend daily instead	This will be on going through out the 5 days of camp
Being isolated and left out	Young people	Pair YP who get along together so everyone is included monitor for any changes in behaviour and body language and communication	This will be on going through out the 5 days of camp
Leaving the premises	Young people	Ensure all emergency contact numbers are given to all staff Staff sleep on site and are available day and night Main gate are locked both day and night Main intruder alarm is able at night for both potential intruders and abscondees Safe guarding leads Sarah Catterall & Graham Catterall are aware of what to do if a (YP) becomes a MISPA	This will be on going through out the 5 days of camp
Staff	YP	All staff and adults on the premises are DBS checked and have full safe guarding child protection qualifications and first aid trained We have both female and male staff sleeping	All qualifications are updated regularly as they are required for our other governing bodies BHS/PC/KCC
Tent guy ropes & pegs	YP	Make sure tent pens are hammered low to the group put a marker, cone on the guy rope to identify it	This will be on going through out the 5 days of camp

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Sharing tents	YP Staff	YP bring their own tents they will often swap and change with friends they may make. No mixed sex groups only same sex are aloud to share. Staff have tier own tents and don't not share with the YP	This will be on going through out the 5 days of camp
Distressed behaviour	YP	Have all emergency contact numbers for all children. Children that maybe in care or fostered have emergency contact for the night time in case they are needed or the YP needs further support	This will be on going through out the 5 days of camp
Medication	YP	All medication needs to be in a bag of its own with the YP name on it. With Drs instructions on the box/bottle of amounts and frequency. All medication will be locked away One member of senior staff will be put in charge of its administration and safe keeping	This will be on going through out the 5 days of camp
Smoking Alcohol Drugs Vapes	YP Staff	All of this is prohibited at the centre due to the high risk factor of the hay straw and fire risk No staff, drink smoke or take drugs as these are subject to disciplinary action even instant dismissal on grounds of misconduct. YP found to be doing any of this will be asked to leave centre immediately parents/guardians will be called to collect the YP	This will be on going through out the 5 days of camp

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You can find more information in the Safety checklist for leaders and resources checklist

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